



# Ontario Shores

Centre for Mental Health Sciences

## Ontario Shores Centre for Mental Health Sciences Minutes of the Annual General Meeting

June 14, 2017  
1600 – 1635 hours  
Conference Room D & E

### In Attendance:

Barbara Cooney, Chair	Dale Goldhawk, Member
Andrew Arifuzzaman, Member	Tahira Hassan, Member
Imtiaz Daniel, Member	Karim Mamdani, Ex-officio Member
Scott Dudgeon, Member	Ted Moroz, Member
Viraj Desai, Member	Dr. Barbara Mildon, Ex-officio Member
Dr. Ilan Fischler, Ex-officio Member	Giovanni Vtieri, Member
Judy Geary, Member	

### Regrets:

Michael Boyce, Vice-Chair  
JoAnne Butler, Member  
Michael Dewson, Member  
Dr. Daniela Hlousek, Ex-officio Member  
Surinder Razdan, Member

1.	<b>Welcome and Introductions</b> B. Cooney, Chair, welcomed attendees to the 11th Annual General Meeting of Ontario Shores Centre for Mental Health Sciences.  Board Members introduced themselves to the audience.  The meeting was called to order at 1600 hours.  B. Cooney confirmed due notice of this annual general meeting had been given to all registered members of the Corporation in accordance with the Bylaw, and a quorum of members are in attendance.	
2.	<b>Approval of Agenda – June 14, 2017 AGM</b>	Moved by S. Dudgeon Seconded by V. Desai <b>Carried</b>
3.	<b>Declaration of Conflict of Interest</b>	None
4.	<b>Approval of Minutes from Annual General Meeting – June 8, 2016</b>	Moved by G. Vtieri Seconded by V. Desai <b>Carried</b>
5a	<b>Report of the Chair of the Board</b>	

	<p>B. Cooney highlighted some of the many achievements, awards and progress throughout 2016-2017.</p> <p>B. Cooney spoke to the exciting time ahead as we set sail for a new course with the launch of our 2017-2022 Strategic Plan encouraging Ontario Shores to continue being innovative and to renew its commitment to being better each day for the patients and families it serves.</p>	
5b	<p><b>Report of the Chief Executive Officer</b></p> <p>K. Mamdani reflected on Ontario Shores’ journey since divestment in 2006 with each year having pursued and achieved goals that have elevated the organization and enhanced access to exemplary mental health care.</p> <p>K. Mamdani commented that in assessing the 2016-17 year, Ontario Shores is, in fact, a leader in mental health care in Ontario. There is pride in the journey, accomplishments and commitment to the future. Pride in Ontario Shores’ commitment to person-centred care, and how recovery is embedded in everything at Ontario Shores.</p> <p>On behalf of senior management, K. Mamdani thanked the board, physicians, staff and volunteers for another remarkable year.</p> <p>K. Mamdani took this opportunity to acknowledge B. Cooney’s work and dedication to the organization and the board as she steps away from the role of Board Chair.</p>	
5c	<p><b>Report of Physician-in-Chief</b></p> <p>Dr. I. Fischler congratulated the Hospital and Board of Directors on another successful year advancing the mission and strategic plan.</p> <p>Dr. Fischler highlighted some of the contributions the medical staff have made in addressing the pressing issues facing our mental health system.</p> <ul style="list-style-type: none"> <li>• lead the way in implementation of the Level of Care Utilization Tool; helping to reduce the length of stay and improve timely access for inpatient and outpatient services.</li> <li>• Implemented a new model of care for behavioral symptoms of dementia.</li> <li>• Leaders in the use of telemedicine and virtual care.</li> <li>• Newer methods of engaging patients; Big White Wall, an online mental health support program from the UK and Mozzaz, a mental health app that integrates with the electronic medical record and development of a virtual clinic for treatment of post-traumatic stress disorder.</li> </ul> <p>Ontario Shores is ranked the highest in psychiatry resident satisfaction of the 19 affiliated sites across the University of Toronto.</p>	
6.	<p><b>Report from the Audit Committee</b></p> <p>T. Hassan first congratulated K. Mamdani, senior management and staff in obtaining exemplary accreditation status.</p>	

	<p>T. Hassan presented the 2016/2017 Audited Financial Statements. The statements were audited by Deloitte LLP, Chartered Professional Accountants, who have provided opinion without qualification.</p> <p>T. Hassan announced that Ontario Shores ended the 2016/2017 fiscal year with a surplus equal to 4.7% of revenues. The surplus was generated from higher revenues related to the 1<sup>st</sup> base funding increase of 2% in five years, one-time funding settlement of prior period's forensics program and significant increase in Out of Province revenue. The Board and Management continue to be committed to a balanced budget position.</p> <p>With respect to the statement of financial position, Ontario Shores has a strong financial position with the ability to meet current liabilities through the use of its current assets.</p> <p><b>MOTION</b> Be it resolved that the audited financial statements for the fiscal year 2016/17 be approved.</p>	<p>Moved by T. Hassan Seconded by T. Moroz <b>Carried</b> (unanimously)</p>
7.	<p><b>Appointment of Auditors</b></p> <p><b>MOTION</b> Be it resolved that Deloitte LLP, chartered professional accountants, be appointed auditors of Ontario Shores Centre for Mental Health Sciences to hold office until the next Annual General Meeting, and the Board of Directors be authorized to fix the auditor's remuneration.</p>	<p>Moved by T. Hassan Seconded by J. Geary <b>Carried</b> (unanimously)</p>
8.	<p><b>Election of Directors</b></p> <p>B. Cooney noted that the Board of Directors recommends the following individual's reappointment to the Board of Directors.</p> <p>Michael Boyce has served on the Board since 2011 and is being recommended for reappointment for a third, three year term.</p> <p>Scott Dudgeon has served on the Board since 2011 and is being recommended for reappointment for a third, three year term.</p> <p>Judy Geary has served on the Board since 2014 and is being recommended for reappointment for a second, three year term.</p> <p>Tahira Hassan has served on the Board since 2014 and is being recommended for reappointment for a second, three year term.</p> <p>Ted Moroz has served on the Board since 2014 and is being recommended for reappointment for a second, three year term.</p> <p><b>MOTION:</b> That Judy Geary, Tahira Hassan and Ted Moroz be reappointed for a second, three year term and Michael Boyce and Scott Dudgeon be reappointed for a third, three year term.</p> <p>B. Cooney noted that the Board of Directors are pleased to welcome the newest members of the Board, Andrew Arifuzzaman and Imtiaz Daniel.</p>	<p>Moved by B. Cooney Seconded by V. Desai <b>Carried</b> (unanimously)</p>

	<p>Andrew Arifuzzaman has served over 25 years in senior leadership roles across some of Canada’s most prestigious health and academic sectors. Currently Mr. Arifuzzaman acts as the Chief Administrative Officer at the University of Toronto Scarborough.</p> <p>With 29 years of experience as a senior healthcare professional, Imtiaz Daniel has specialized in performance measurement and health services funding. In Mr. Daniel’s current position as the Director of Financial Analytics and System Performance of the Ontario Hospital Association, he devotes much of his time to management, operations and the planning of hospital services.</p> <p><b>MOTION:</b> Be it resolved to confirm these two appointments for an initial three year term on the Board of Directors.</p>	<p>Moved by B. Cooney Seconded by D. Goldhawk <b>Carried</b> (unanimously)</p>
9.	<p><b>Recognition of Board Member</b> B. Cooney on behalf of the Board recognized two board members completing their term, Michael Nettleton and Surinder Razdan.</p> <p>Michael Nettleton, joined the board in 2008 and served in a number of board leadership positions including Finance and Quality Chair from 2009 to 2011 and Board Chair from 2011 to 2014. He was responsible for transitioning between the inaugural CEO and the Board’s first CEO hire since divestment.</p> <p>Surinder Razdan joined the board in 2008 and served as the Audit and Compliance Chair from 2010 to 2014. Surinder has always been a strong board member and someone both the board and management could rely on for wisdom and insight.</p> <p>B. Cooney presented M. Nettleton with a token of appreciation. M. Nettleton spoke to the wonderful work being done at Ontario Shores and thanked the board and management for the opportunity to be part of it.</p>	
10.	<p><b>Amendments to the Medical Staff By-law</b> The Governance and Compensation committee and the Board of Directors, recommend changes to the By-Law. All board members have been provided with copies of the amended by-law.</p> <p>The By-law changes have been revised according to the process set out in the By-law.</p> <p>The changes are related to the amendments to accommodate the roles of the Physician-In-Chief, the Vice President Medical Affairs and the Medical Directors. Detailed language has been incorporated into job descriptions.</p> <p><b>MOTION:</b> It is resolved that the by-law of Ontario Shores Centre for Mental Health Sciences be amended to reflect all of the additions, deletions and changes indicated in the black lined version presented to the Members for approval and recommended by the Directors on May 17, 2017, which</p>	<p>Moved by B. Cooney Seconded by T. Moroz <b>Carried</b> (unanimously)</p>

	has been marked to show all proposed additions, deletions and changes to the by-law.	
7.	<p><b>Adjournment of Business Meeting</b>  There being no further business to bring before the meeting.</p> <p><b>MOTION:</b> that this meeting be adjourned.</p> <p>The meeting was adjourned at 1635 hours.</p>	<p>Moved by D. Goldhawk  Seconded by A.  Arifuzzaman  <b>Carried</b> (unanimously)</p>

Approved: June 13, 2018 - AGM